

Agenda Topic	Time	Responsible	Purpose	Action/Accountability
Welcome & Ingathering	7:00	Lynda	Welcome and Ingathering: copies of agenda for guests/refreshments/materials needed for the meeting	Setup: Chris & MJ Refreshments: Carrie & Catherine
Opening	7:02	Ken	Chalice Lighting, Reading	
Check In	7:07	All	Holiday(s) 2016 --- on a scale from 1-10....(10 being best ever) how did you and yours fare?	
Consent Agenda	7:15	All	1. Minutes: December 2016 Board Meeting 2. Ratification of interim appointment to NLDC 3. Endorsement Patient Right to Know Bill	In packet. In packet In packet (3 items)
Discussion/Information Items	7:20	All	1. Women's March on Washington – status of plans 2. Senior Minister's Report 3. YTD Financials & Exec Director Report 4. Beloved Conversations 5. Update on BOT/COM Connect Conversation	1. Lynda (verbal) 2. Rev John (in packet) 3. D Adams (finances in packet; report to come) 4. Rev. John (verbal) 5. Ken (in packet)
Line of Credit Proposal	7:30	Catherine, Anne Khanna	Finance Committee is requesting Board approval for a Line of Credit (LOC) and a Constitution Amendment. Discussion: should we ask for the Constitution Review Task Force to propose language for a Constitution Amendment limiting use of such a LOC?	Finance Committee Report & Proposal Line of Credit – bank proposal VOTE
P.G. 202	7:40	Lynda/All	1. Governance Process Policies discussion/adopt 2. Work Plan Development: January – May 2017 a) Bring 2017 BOT Goals – each trustee has these b) Linkages with Moral Owners Proposal c) Intro to Metrics 3. Constitution Revision Task Force – Charge	1. Ken/Lynda (in packet) questions in advance to Lynda- VOTE 2b, 2c – In packet (3 reports) 3. Constitution Revision Task Force – VOTE on Charge (draft in packet)
Board Huddle	8:30	BOT Only	February meeting focus; names for Constitution Task Force	Open session is now closed.
New Business	8:50	All	Appoint Const. Task Force members Approve Nursery School Lease	VOTE VOTE-D Adams-Lease to come
Check Out & Assignments	8:52	All	Report out and clarify individual assignments	
Process Observer	8:57	KC		
Closing Reflection	9:00	John		
Adjournment			The Next Meeting of the BOT will be on February 21, 2017 at 7 PM in the East Wing	Break Down: Bob & Lynda

Meeting Assignments: Set Up Room: Chris & MJ Opening Reflection: Ken Process Observer: KC Closing Reflection: John T
Snacks: Carrie & Catherine Room Break Down: Bob & Lynda

Reports: Ends Status - Within: Carrie & Catherine Among: K.C. & Chris Beyond: MJ and Bob T
Governance Process: Ken and Lynda Executive Director: Dorothy Adams Senior Minister: John Morehouse
Communications: Ken