

**Board of Trustees Meeting
December 8, 2014
Communication with Standing Committees (Revision 2)**

Goal

To define communication frequency and form between the Board and its Standing Committees and Task Forces. They are:

<u>Program</u>	<u>Administrative</u>	<u>Task Forces</u>
Worship	Finance	Policy
Religious Education	Building and Grounds	Size Clarity
Social Justice	YRSC	
Music	Communications	
Membership	Governance	
Human Resources		

Premise

The current strategy for BOT communication with its Standing Committees are ad hoc and undefined. Establishing regular communications with its Standing Committees will support the Board in making more informed decisions and will support the committees by establishing a regular mechanism for raising issues or concerns.

Benefits of a Functioning Communication Model

- Board systematically remains in touch with issues/concerns affecting segments of the congregation
- Opens channels for important discussion
- Fosters right relations with lay leaders of the congregation
- Provides momentum for committees who may be struggling
- Provides opportunity for collaboration
- Provides means to achieve balance between authority guidance, and accountability
- Provides additional real-time channel to keep finger on pulse of congregation
- UUA, Alban Institute, etc. encourage balancing delegation with accountability and guidance.

Recommendation

- Communication with Program committees provided through brief updates from the Senior Minister's monthly reports to the Board on an as needed basis. The Minister will determine when issues or updates to the Board are required.
- Communication with Administrative Committees and Task Forces through monthly paragraph update on BOT Consent Agenda. If more than 2 months without a report, invite Committee to Board Meeting for a check in.