

The Unitarian Church in Westport is a diverse and welcoming religious community, free of creed and dogma, and open to people of all backgrounds and beliefs.

WE INSPIRE and support individual spiritual growth.

WE CONNECT through worship, music, learning, and caring ministries.

WE ACT in the service of peace and justice.

BOARD OF TRUSTEES MINUTES

April 7, 2014

Trustees present: Steve Axthelm, Randy Burnham, Chuck Colletti, Denny Davidoff, Roberta Finkelstein (ex officio), Lyn Hamilton, Bobbie Herman, Sal Mollica, Ken Vogel

Trustees absent: Michelle Garvey, Ted Yang

Observers and participants: Anne Khanna, Carrie McEvoy, Matthew Peterson, Mary Jane Cross, Neil Coleman, Art Ulrich, Kristen Leddy

Burnham called the meeting to order at 7:38 PM.

Following a centering reading by Hamilton and a check-in, the BOT passed the consent agenda on a motion by Colletti, second Hamilton.

Vogel presented three documents and led a vigorous discussion regarding each of them: Current and future work of the Endowment Committee with regard to money management, capital funds and the need to raise endowment monies, particularly through intentional and promoted planned giving; a Reserves/Liabilities Analysis; Details of and funding the 2015 operating budget. Several of the observers present were invited to participate in these analyses and discussion. Conversations will continue for conclusion at the May 12 meeting.

Colletti reported for Building & Grounds that roof leaks are being investigated and we should expect to undertake substantial and absolutely essential repairs at a cost and on a timeline yet to be determined. The hydraulic lift will be installed in July. Colletti further reported forward planning initiatives are being studied by the B&G Committee.

Mollica and Burnham introduced a discussion about how the BOT has in the past and should in the future elect its officers (and Executive Committee). Three of the four nominees for BOT election on June 8 were able to be present. According to the Constitution, Burnham will preside until his successor is elected, hopefully no later than the July meeting. The current officers – Burnham, Davidoff and Vogel (Yang was absent), agreed to write brief statements about the

tasks involved in carrying out their positions and what they saw as necessary or, at least, helpful skills to bring in standing for office.

The Board will hold feedback meetings with members and friends following both services on May 4 tentatively titled: "Come Talk to the Board".

Mollica offered process observations.

Assignments:

Davidoff – 4/7/minutes, 5/12/agenda, annual meeting agenda, 15 phone calls.

Colletti – 15 phone calls, roof repair estimate, lift site work.

Mollica – 15 phone calls, job descriptions for BOT committees

Hamilton – 15 phone calls.

Garvey – absent

Vogel – Prepare to hand-off Treasurers work, write piece on duties and skills

Axthelm – 1 more steward call and 15 phone calls.

Herman – 15 phone calls.

Yang – absent

Burnham – piece on being Chair, 15 phone calls, work with Kristen for 4/29 meeting, work with Sal on Governance Committee

MEETING RE: SEARCH COMMITTEE APRIL 29 AT 7:30

Mollica gave closing words.

The meeting adjourned at 9:55 PM.

Respectfully submitted,

Denise Taft Davidoff, Clerk