

**The Unitarian Church in Westport**  
**DRAFT Minutes of the Executive Committee**  
**Tuesday, May 26, 2015**

Present: Michelle Garvey, Tom Croarkin, Anne Khanna, Mary-Jane Cross, Roberta Finkelstein  
Meeting commenced at 8:00 AM.

The Agenda for the 6/15/15 Board meeting was set.

Lift Project. The Executive Committee discussed the options outlined by the B&G Committee. We voted to recommend the following message be delivered from the Board to the congregation:

Due to the complexities of the issues surrounding the lift project, the Board is considering a number of alternatives. The Board recommends the following:

- Pause the project while the board obtains an outside professional review to give us a full and accurate understanding of the steps, costs, and timing involved in each option.
- Potentially use an experienced general contractor to manage the project.
- If this review concludes that the lift project is viable under the currently approved funding, the board will move forward with the project and will report this to the congregation;
- If this review concludes that the lift project will be more costly or subject to additional significant delays, the board will report to the congregation at a Town Hall meeting in September with a set of fully developed costs, timelines, and options.

No other business was conducted.

Meeting adjourned at 9:15 AM

Respectfully submitted,  
Mary-Jane Cross, Clerk