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Unitarian Church in Westport

To: Board
From: Tom Croarkin
CC:
Date: August 10, 2015
Re: Town Hall Meeting Report

To get a head start on Year Two of the Town Hall program, I have reserved the following dates for our Town Halls:

- September 27
- November 15
- January 10
- March 6
- April 24
- May 22

Thinking ahead a bit we might want to tackle Board Goals in September, Pledge Drive Plans in January, and Financial Review in May. Other topics that may need to be addressed are Lift/Building & Grounds, Fund Raising, Policy Governance Progress, and Communications.

One nice thing we can accomplish with these meetings is to bring forward some of the Committee Chairs and introduce them to the congregation. This will enhance the idea that we've got a big bench of talent and give the Committee Chairs an opportunity to taste a bigger presence in the Congregation.

To promote the attendance we will put an ad in Soundings, include it in the Announcements the week before and the day of the Town Hall, and feature it in a separate email the week before the Town Hall. I also feel like we need to do a better job of attracting a younger demographic to these. We seem to always get the same people.

During the Town Hall we should introduce the Board Members present. Also one of us should be assigned to be a scribe to count attendance and record questions, etc. so we can determine if there is information we need to get out to the broader UU

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Westport community.

That's all for now. Let me know if you have any questions or suggestions. For the purposes of the Consent Agenda, we will assume that the September Town Hall is going to be Board Goals and as such will be presented by Michelle Garvey.