

Instructions

The Unitarian Church in Westport
Auction Gala - October 25, 2014

Instructions:

Please complete one form for each different item. Return the **form only - (no items yet)** to the church no later than October 1st. Actual items will be collected Sunday, October 12, Sunday, October 19 and Monday-Thursday, October 20-23 - the week before the Auction.

Donation Details ~ Please describe in specific detail the service or item you are donating. If providing a service such as babysitting, explain how long, and any restrictions. This information is needed for the auction program. **For example:**

- 3 hours of babysitting, for up to 4 children, expires in one year
- Greek dinner for 4 in your home on May 29, 2014.
- Baked for You – Holiday Breads – 3 loaves delivered in Nov/Dec 2014.
- Gift basket with gift certificate for manicure and pedicure and bubble bath and lotions.

If you are contributing an item, please contribute an item that is new or in excellent condition.

Suggested Donations by Category (see Auction bulletin board or website for more ideas)

Dining Out & Getting Together

- Festive meals prepared by you for a group and served at your place or theirs. Think about co-hosting with a friend.
- Gourmet foods, specialty breads, party fare, gift basket and restaurant gift certificates.

Hobbies, Recreation, Entertainment

- Tickets or passes to sporting events, concerts, theater, and museums.
- Beach houses, mountain or beach time shares, golf outings, sailing trips.
- Includes either an item or a gift certificate toward purchase of musical instruments, books, CDs, electronics, or sporting goods.

Professional and Personal Services

- Provide a service or a gift certificates for child care, classes, lessons, consultations, legal or medical services, appraisals, car maintenance or repair, physical fitness, pet care, professional photography, Includes services of landscaping, yard work, house repair, house painting, etc.

Thank You!

TUCW is grateful for your donation to the auction. The information you provide will help us create a program for the event that will be distributed to church members and friends and will be distributed the night of the Auction. This letter may be used for tax purposes.

Donation Delivery or Pickup:

Please deliver auction items to the church on

- **Sunday, October 12 and Sunday, October 19 - from 9-12:30 pm**
- **Monday, October 20 to Thursday, April 22 - between 9 am – 4 pm**