

## **Proposal for Remediation Work Approval**

Submitted by Treasurer Catherine Onyemelukwe for the April 2017 Meeting of the Board of Trustees

I propose that we follow the recommendation of our Executive Director and CEO to do necessary work to the concrete walkway balconies on the exterior of the east and west sides of the main building. In late 2015 the engineer who assessed the structural integrity of the building recommended the sealing of the concrete to prevent any further moisture penetration. Dorothy has had several very expensive proposals which were based on using flagstones for the surface, but an approach using an epoxy coating is the one the engineer recommends. There is also remediation work needed for the edging and exposed rebar. Now she has several proposals, each for under \$15,000, which are based on a commercially available epoxy. Each prospective vendor is including the sealing and the remediation work. I have seen the preferred proposal and believe it is in our interest to have this work proceed forthwith.

Our financial policies state that the Board must approve a contract of greater than \$10,000 for non-emergency procurement. I recommend that the Board of Trustees authorize the approval of a contract to remediate the concrete balconies up to \$15,000 and authorize the CEO to sign such a contract following his usual review which includes having me, the Treasurer, review the choice of vendor. If we approve this request it would allow the work to proceed and alleviate the need to come back to the Board for approval. The necessary funds are within the budget for this current fiscal year.

### **The Motion**

I move that the board authorize the approval of a contract to remediate the concrete balconies with a cost not exceeding \$15,000 to be signed by the CEO following the review process as specified in TUCW's Financial Policies.

Catherine Onyemelukwe, Treasurer

4/14/17