

Agenda Topic	Time	Responsible	Purpose	Action/Accountability
Welcome	7:00	Lynda	Welcome and Ingathering: copies of agenda for guests/refreshments/materials needed for the meeting	Setup: K.C. & Chris Refreshments: Catherine & Carrie CatheringCatherineCaCarrCarrieCarCathCatheCatherine,CatherinChris
Chalice Lighting	7:03	Ken	Centering Reading and Chalice Lighting	Set-Up Team get Chalice/candle/matches
Consent Agenda	7:05		1) Minutes: 12/19/2017 Board Meeting 2) Sr Minister Annual Housing Allowance: "Be it resolved that for 2018, the housing allowance for Rev. John Morehouse will be \$48,000."	All members should have received and read the item(s) on the Consent Agenda and Information Forum. Any member may request that an item be removed from the Consent/Information for further discussion. Please let Lynda know in advance of meeting.
Metrics	7:10	Rev. John & Lynda	Gain agreement on the metrics proposed in Rev. John's report from December: Metrics Proposal Dec.2017 . It would be great to complete this conversation and finalize Monitoring Calendar for 2018.	Proposal in Drop Box- Jan 2018. Also review reading materials in Drop Box from Dec 2017 on Measuring What Matters/What to Measure if You're Mission Driven/Infographic
TUCW Policy Manual Revisions	7:35	Ken	Please review the revisions as discussed at last month's meeting.	TUCW Policy Manual
Discussion / Information Items	7:50	All	1) Linkage Event – February 25 th Hosted Coffee Hour 2) Exec Director Report 3) Senior Minister Report 4) President's Report	1) Discuss plans for February Hosted Coffee Hour 2) Executive Director's Report - FYI 3) Senior Minister Report - FYI 4) President's Report – FYI
Board Portfolios	8:05	Lynda/all	Board Portfolios/Revised	Please review the DRAFT and send comments ahead of time to Lynda
Executive Session	8:20		BOT Members Only	
Board HUDDLE	8:35		BOT Members Only	BOT personal check in and debriefing to bring conversations into a collective forum. The Board Huddle is a place for both praise and probing and reserves a moment for the Board to identify potential problems.
Check out & Assignments	8:50	All	Report out and clarify Individual assignments; comments and suggestions on this meeting. Distribute 2016-2017 Audit Report	Individual Assignments All BOT members - review the Audit Report in preparation for discussion at Feb 2018 meeting.
Process Observer	8:55	BobT	How well did we "do board" this evening?	
Closing Reflection	9:00	MJ		
Adjournment			The Next Meeting is Tuesday, February 20, 2017 at 7:00pm	Break down: Lynda and John T

TUCW BOARD OF TRUSTEES

AGENDA

January 16, 2018

Board Responsibilities this Meeting: Set Up: K.C. & Chris Opening Reflection: Ken Process Observer: Bob T Closing Reflection: MJ
Room Break Down: Lynda & John T Refreshments: Catherine & Carrie