

Attending: Ken Vogel - President, Mary-Jane Cross, Carrie McEvoy, Bob Trefry, Steve Grathwohl, Doug Flam, Catherine Onyemelukwe, Stapley Emberling, KC Senie Rev. John Morehouse (ex-officio)

Absent:

Guests: Margalie Belizaire - Intern minister

Agenda/Topic	Discussion	Motions & Votes (M/S/V); Actions
Opening	K Vogel called the meeting to order 7:05. The chalice was lit. Opening words – S Emberling read from The Church That Doesn't Matter by KLA Jackson Members checked in. KC Senie resigned from the Board, effective 10/17/18, for a move to a new job.	
Consent Agenda	1. Minutes: Sept 2018 Board Meeting 2. TUCW Policy Manual	M/S/V to approve Consent Agenda. Motion passed. Secretary will file approved documents in Dropbox TUCW folder and post them on the web.
Information Items	1. Year End 2017-18 Financial Summary. C Onyemelukwe reports expenses were below budget and income was above budget. The Finance Committee approved the plus side contingency to add \$1000 for ministers' education. 2. 2018-19 Board Planning Calendar 3. Document Handling Procedure C McEvoy suggests copies of past Board minutes be available in the Library, as well as the copy kept in the office. 4. Policy Manual Update Procedure	MJ Cross will ask Diane to rename Board folder to TUCW Board Working Documents. Governance Committee will review Carrie's suggestion and bring a plan to the November Board meeting.
Assistant minister contract	The Board of Trustees approves a 3-year contract for an Assistant Minister for Faith Formation. . The Finance Limitations monitoring report notes that the 2018-19 monies for hiring the new Assistant Minister have come from the current budget.	M/S/V to approve Contract. Motion passed.
Strategic Planning & Capital Campaign	C Onyemelukwe presented the time line and details for developing a strategic plan and undertaking a Capital Campaign in Spring 2019. The Board will hold a ZOOM meeting in early Nov to discuss and vote on moving forward with the Vision and Strategic Plan.	C Onyemelukwe send draft strategic plan to BOT by Oct. 30. MJ Cross will send a doodle poll for a ZOOM meeting the first week in Nov. Board members are requested to send to Catherine names of Congregants they feel should potentially be interviewed about the Capital Campaign.

Courageous Faith Formation and Assistant Minister	Shelley Thompson has agreed to start December 2 as Assistant Minister for Faith Formation. Shelley will be ordained the weekend of Oct 20-21 at her current Congregation. C McEvoy is the Board rep to the Courageous Faith course.	
Monitoring Reports	Financial Limitations Monitoring report: S Grathwohl asked why fundraising is a ministry responsibility – C Onyemelukwe explained the Stewardship Committee manages fundraising implementation. Under policy based governance, the implementation of all programs is a ministry responsibility. Rev John suggests one thing the Board can do is for all to be Stewards to the Congregation. C McEvoy noted the Board should amplify the work of the Stewardship Committee and be active and vocal stewards. Ends Within 1.1.1 – Deepened spiritually: Youth and young families' engagement has fallen off. The Youth Program coordinator and Faith Formation program are aimed to energize, and increase the numbers of, these segments.	
Board Goals 2018-19 Board Work Areas – Scope of Work	Tabled until November.	K Vogel will send out the documents for review with instructions on commenting. They will be on the Consent Agenda in November.
Executive Session	Discussion of potential new Board member. Leading Light award – Board agrees to nominate a person. Discuss in November for December award.	Ken will reach out to potential Board members. Table Leading Light discussion to November. Board members asked to submit names to MJ Cross to compile.
Board Huddle	KC Senie, Process Observer, led a discussion on how we did Board.	
Check Out & Assignments	Education discussion on D Hotchkiss review of Policy Governance at UU Atlanta. Will be deep discussion for November. Need someone to take on KC's roles. MJ – prepare list of BOT subcommittees and members.	Individual between meeting assignments noted in these minutes.
Closing Reflection	K Vogel read from Neil deGrasse Tyson on atoms of the human body.	
Adjournment & Announcements	Meeting adjourned at 9:05 pm. Next Board Meetings: ZOOM call Nov 1-7 re strategic plan. Regular meeting – Tuesday, November 19, 2018	Meeting assignments* for the monthly meetings are posted in Dropbox and will be listed on the meeting agenda.* <i>If you need a sub to take over your assignment please make those arrangements before the meeting.</i>

Respectfully submitted,

Mary-Jane Cross, Board Secretary October 16, 2018