

Attending: Ken Vogel - President, Mary-Jane Cross, Carrie McEvoy, Bob Trefry, Steve Grathwohl, Catherine Onyemelukwe, Stapley Emberling, Alex Gormley, Luke Garvey, Rev. John Morehouse (ex-officio)

Absent:

Guest: Rev Shelly Thompson, Assistant Minister

Agenda/Topic	Discussion	Motions & Votes (M/S/V); Actions
Opening	Meeting called to order 7:03pm, virtual chalice lit. Opening words – S Grathwohl read from J Quarles “Meditation for Spring and New Beginnings” and from an Irish saying Attendees checked in.	
Consent Agenda	<ol style="list-style-type: none"> 1. 2020-02-18 Board Meeting minutes 2. 1010-02-29 Board ZOOM Meeting minutes 3. Revised 2020-21 Monitoring Schedule 	M/S/V to approve Consent Agenda. Passed.
Information Items	<ol style="list-style-type: none"> 1. YTD 2020-21 Financials – CO noted there is a significant savings on the copier, initiated by D Donahue. 2. YTD 2020 Pledge Drive status 	
Limitation Policy 3.8 – Compensation & Benefits	Question asked when Rev John will make a decision on hiring of extra Faith Formation staff. Decisions will be made in the summer; Rev John expects to be able to find and pay part-time teachers.	
Limitation Policy 3.4 – Financial Planning & Budgeting 2019-20 Financial Reforecast	<p>Pledge payments for 2019-20 are expected to be below original budget. Rev John notes that his sabbatical spiritual retreat was not on the original budget. This has been added to expenses and shows in the reforecast; savings in other expenses will cover this.</p> <p>Extra income has come from the UUA matching gift income; this has been used for maintenance items. We are dues to get one more distribution from this UUA grant.</p> <p>Next year issues – lack of income over the summer, due to construction and COVID impact (plate income down). Also, 2020-21 pledges are coming in slowly and COVID-19 impact on people’s earnings may keep pledge income down.</p>	Board will relook at this in detail at our April meeting, when we will have the draft 2020-21 budget from the Finance Committee.
Generative Discussion - COVID-19 & Construction Plans	<p><u>COVID impact</u> – Rev John expects a dip in income in the next 5-6 weeks, not clear how significant. The staff is working on a virtual offering and ways for Congregation to connect more closely with one another. The 2020-21 draft budget will be shown in worst / moderate / best case scenarios. Rev John is considering asking the Members to pass a contingency budget in June and come back in September if the economy improves.</p> <p><u>Construction</u> – Rev John has asked the architect and contractor to put</p>	

	<p>together a less ambitious summer program. He will hold off on using a bridge loan until he is more certain of Capital Campaign pledges being fulfilled.</p> <p>In answer to a question on what more we can do, Rev John asked the Board to write a Congregation letter from the Board, similar to the ministry letters that are being sent regularly.</p>	<p>B Trefry will manage process with B Cliff. K Vogel will write draft letter. Board is asked to send ideas to Ken. Aim to get a letter out within a week.</p>
April 5, 2020 Member Meeting	<p>It was moved and seconded <u>to delay the 4/5 meeting to mid to late April as a ZOOM meeting for Members only.</u> During discussion, the idea of moving the meeting to the June Annual Meeting was raised. The original motion was rescinded.</p> <p>A new motion was made and seconded to cancel the April 5 meeting and delay a vote on the loan proposal until the June 2020 Annual Meeting .</p>	<p>M/S/V to cancel the April 5 meeting and delay a vote on the loan proposal until the June 2020 Annual Meeting. Passed.</p> <p>Rev J and Ken will talk to COM about postponing their Constitution Amendment proposal.</p>
FINE Award	<p>Mj Cross & S Emberling briefly reviewed the purpose and process for the FINE Award and asked for a volunteer to manage the award process. C McEvoy volunteered to do it this year.</p>	<p>C McEvoy will manage the FINE Award this year. MJ Cross, S Emberling will review process with her.</p>
COM /Board meeting	<p>R Trefry reported that he, K Vogel and MJ Cross met with COM to discuss possible joint COM / Board reach-out to the Congregation regarding the Board Ends Policies. K Vogel suggested two actions the Board might take alone:</p> <ul style="list-style-type: none"> - send a Congregation e-blast about our goals and ask for feedback. - Board members talk to groups they are part of about our Ends. 	
August 2020 Board Retreat	<p>Current Board members need to plan the retreat to start the new Board year. A date and a general agenda for the Retreat should be formalized this Spring, to ensure members set it in their calendars.</p>	<p>C Onyemelukwe, L Garvey, S Emberling will plan the meeting and will work with ongoing and new members to commit to a date in August 2020.</p>
Board Huddle	<p>R Trefry, Process Observer, led a discussion on how we did Board. A bit more chaotic and speaking over one another. We will all work to improve this.</p>	
Check Out & Assignments		<p>Individual between meeting assignments noted in these minutes.</p>
Closing Reflection	<p>C McEvoy read from J Odonohue – “For the Interim Time”</p>	
Adjournment & Announcements	<p>Meeting adjourned at 8:48pm. Next Board Meetings – Tuesday, April 14, 2020.</p>	<p>Meeting assignments for the monthly meetings are posted in Dropbox and will be listed on the meeting agenda.</p>

Respectfully submitted,

Mary-Jane Cross, Board Secretary March 17, 2020