

Attending: Ken Vogel - President, Mary-Jane Cross, Carrie McEvoy, Bob Trefry, Steve Grathwohl, Alex Gormley, Luke Garvey, Rev. John Morehouse (ex-officio)

Absent: Catherine Onyemelukwe, Stapley Emberling

Guests: Rev Shelly Thompson – Assistant Minister; Kevin Leddy, Anne Marie Beurle - Endowment

Agenda/Topic	Discussion	Motions & Votes (M/S/V); Actions
Opening	Meeting called to order 7:03pm Opening words – MJ Cross read from W. R. Jones, Jr	
Consent Agenda	1. Minutes: Board Meeting 2020-03-17 2. Minutes: Board ZOOM Meeting 2020-04-02	M/S/V to approve Consent Agenda. Passed.
Monitoring Reports- limitation Policy 3.4 – Financial Condition	S Grathwohl presented the 2019-20 Reforecast, 2020-21 Draft Budget, Net Budget Income is projected to be -\$100,000 this year, -\$115,000 next year. This is mainly due to revenue loss: nursery school closed in March and cannot pay April – June rent, payments on pledges are below expectation. TCW applied for the Payment Protection Program loan/grant; we are waiting to hear if we will get this. K Vogel asked for a one-page view – run rate, use of reserves, net numbers. He also requests a one-page review of reserves.	S Grathwohl will put together a one page overview of 2020 finances and 2021 budget for the May Board meeting.
Endowment Request to Cover Financial Shortfalls	Motion was made and seconded to request Endowment funds to cover the shortfall in 2019-20 and 2020-21. Discussion centered on this is an emergency, and Endowment is there for this. The Constitution requires a Congregation vote on any request for Endowment funding that exceeds 10% of the unrestricted funds. The money needed to cover the shortfall for both years surpasses the 10%; K Vogel notes we would want to take any size request for emergency funding to the Congregation, but we need money prior to the June Annual Meeting to comfortably cover expenses in April – June. K Leddy, Endowment Committee chair, asked the Board to suspend the Capital Campaign matching gifts payments to allow us to use those monies to cover the shortfalls. Anne Marie Beurle, Endowment Committee, noted that there is a risk that the Endowment will nit be able to pay the matching funds in the future, depending on the state of the investment market and the size of the shortfall over the next year. After discussion of the possibility for a further request for money from the Endowment next year, S Grathwohl proposed a small group meet to review the projections in more detail.	M/S/V: To request \$70,000 from our Endowment to cover the projected April – June 2020 losses due to COVID-19. Motion passed. M/S/V to suspend, for up to one year, the Endowment Committee’s remaining commitment of \$215,000 of matching funds to the Capital Campaign. Motion passed. S. Grathwohl will set up meeting with subgroup from Board and Endowment Committee to review financial projections.

Managing CC monies	K Vogel reviewed a Finance Committee proposal to move the Capital Campaign funds to a higher interest account. A motion was made and seconded to set up a separate Capital campaign account, under Rev J Morehouse's management.	M/S/V to authorize Rev J Morehouse, K Vogel, S. Grathwohl & MJ Cross to set up accounts in any FDIC backed institution for Capital Campaign monies. Motion passed.
Generative Discussion – TUCW Vision & Structure in 4-5 years	K Vogel noted the Board has a crucial support role in navigating through the current situation to the future vision. Policy Based Governance is really more important now –the Board will have to prioritize what's focus of resources over next 3-5 years.	Due to lack of time, an-depth discussion is tabled to the May Board meeting.
Annual Meeting 2020-06-14 GA Update	<p>MJ Cross requested Board approval for 5 members (A Bove, R Burnham, MJ Cross, B Lasher, K Roberts) who have registered to attend the online UUA General Assembly in June 2020.</p> <p>MJ Cross gave a synopsis of the UUA guidelines on running online Member Meetings. Rev J Morehouse noted that M Belizaire's last day with us is June 14 and she will be available to help with the technical aspects of running the meeting, counting attendance and taking votes. K Vogel suggested we hold a Town Hall 2 weeks prior to the Annual Meeting, to have a Q & A discussion of the proposed 2021 budget and to test out taking attendance and voting.</p>	<p>M/S/V to approve credentialing the 5 members who have registered for GA 2020. Motion passed</p> <p>MJ Cross, K Vogel and M Belizaire will plan and test procedures to hold an online Annual Meeting. MJ Cross schedule a Town Hall to review budget and test online meeting procedures. C McEvoy will manage the Vey Fine award. K Vogel to reach out to individuals who have expressed concerns with future construction plans.</p>
Board Huddle	S Grathwohl, Process Observer, led discussion on how we did Board.	
Check Out & Assignments		Individual between meeting assignments noted in these minutes.
Closing Reflection	K Vogel read from <u>Bless The Imperfect</u>	
Adjournment & Announcements	<p>Meeting adjourned at 9:00pm.</p> <p>Next Board Meeting – Tuesday, May 19, 2020</p>	Meeting assignments for the monthly meetings are posted in Dropbox and will be listed on the meeting agenda.

Respectfully submitted,
Mary-Jane Cross, Board Secretary