

## TUCWSocial Email List Ground Rules

*Summer 2020*

*Carol Seiple and Beth Cliff, TUCWSocial Moderators*

Our TUCW community is always looking for ways to create more connectedness among us. The TUCWSocial email list has been created to foster that sense of community. TUCWSocial is meant to be an informal message sharing by and for the congregants, a virtual 24/7 Coffee Hour. This list is to be used for unofficial TUCW community business and is entirely opt-in (you can sign up or drop out as you wish). The list is open to member and friends, and we will work hard to screen out anyone who does not have a verified connection with TUCW. The OFFICIAL email list will be maintained by a volunteer moderator.

**What is the TUCWSocial email list to be used for?** Basically, anything that people want to discuss or ask about, as long as it is in good taste and not overly commercial. Here are some examples of questions and topics that would be appropriate:

- Looking for a referral on a good plumber or doctor?
- "This week's sermon made me think about a similar story..."
- Want to know if a parakeet is a good pet?
- "My 12-year old daughter wants to start baby-sitting. Is she too young? What should she charge?"
- What kind of digital camera should I buy?
- Who can I hire to do some landscaping around my home?

**Which topics should be avoided?** Topics that are really divisive, partisan politics, topics that are unlikely to have any kind of resolution via email, or other matters that are overtly commercial should be skipped. For example:

- **TUCW Community Politics:** Let's not use this as a tool for complaining. New ideas and suggestions for improvement are good topics.
- **Partisan Politics:** As group associated with a non-profit, we can't advocate for a particular candidate. We can discuss the issues of the election or send reminders to vote, but we cannot recommend voting for particular people or supporting political parties. According to the UUA advice, we could lose our non-profit status for explicit partisan politics.
- **Overt Commercial Advertising:** Don't post subjects like "DON'T MISS THE SALE AT CHUCK'S MOTOR CARS ...." (but if Chuck is a TUCW Member, is proud that he's opening his new store, and hopes everyone will come to the private party Saturday - that seems fine to write about - but let's NOT hear from Chuck about his business more than twice per year please).
- **Statements that may have legal consequences:** For example, if there is a query about doctors you might want to avoid saying, "He/she is incompetent and has killed patients".

**Who is allowed to join?** Only people in TUCW Community including:

- **Members:** People who have signed the membership book and are committed to TUCW community.
- **Friends:** People engaged in TUCW through regular attendance, financial support, and/or volunteer involvement as determined by the moderators in coordination with TUCW's Membership Director.
- **Staff:** People hired by TUCW to support community activities.

**Can I control the frequency of emails?** You have the choice of receiving every email or a daily digest (a compilation of all the day's emails). You can also choose to have no emails pushed out to you, but instead to go on your own to the site periodically to see what's been posted.

**Dos and Don'ts:**

- **Do** practice basic etiquette in terms of language and treating all people with respect. Emails are generally NOT moderated.
- **Do** sign your name to emails posted to the list. It is important we can identify the sender to connect people together.
- **Don't** forward emails with private information (like members' emails). If there is something of general interest like an announcement of a public event, please copy the information and paste it into a new email. Forwarding emails can make us more vulnerable to hacking.
- **Don't** send messages with only a link, please provide a brief description about the link. Messages with only a link and no context might be viewed as a virus.
- **Do** confirm any attachments have been scanned for viruses and malware before you attach them to any postings
- **Don't** click on any links or download any attachments that look odd.

If you violate a ground rule, a moderator will contact you privately to discuss the issue. Egregious violations may result in removal from the discussion group. We hope you enjoy being a part of this community and the new connectedness it provides. If you have any issues about the list, email Carol Seiple or Beth Cliff.