

Attending: Ken Vogel - President, Mary-Jane Cross, Carrie McEvoy, Bob Trefry, Steve Grathwohl, Doug Flam, Catherine Onyemelukwe, Stapley Emberling, Alex Gormley, Rev. John Morehouse (ex-officio)

Absent:

Guests: Margalie Belizaire – Intern Minister, Rev Shelly Thompson – Asst. Minister, Liz Coit – Capital Campaign consultant, Mary Money - Stewardship Chair, Jenna Jacobs – Committee On Ministries (COM)

Agenda/Topic	Discussion	Motions & Votes (M/S/V); Actions
Opening	Meeting called to order at 7:05pm and chalice lit. Opening words – MJ Cross read from a Baptist prayer by Beryl Payne Trustees & guests checked in.	
Consent Agenda	1. Minutes: Board Meeting 2018-11-20 2. Ministers' Housing Allowance	M/S/V to approve Consent Agenda. Passed.
Approval – Capital Campaign Consultant	<p>The Board is asked to approve the funding for Phase 2 of the Capital Campaign, the financial feasibility study. This money will come out of Fundraising expenses and will be recovered from the Capital Campaign. There will be a smaller retainer amount for Phase 3, the actual Capital Campaign.</p> <p>In answer to a question regarding information obtained in this phase, L Coit explained that Information from the Feasibility stage is confidential; it will be shared with the Board and steering committee for the purpose of determining further steps.</p> <p>A question was asked about taking out a mortgage on the building to finance some of the improvements. Rev John expressed concern about capitalizing the expense and committing future operating funds to pay it off. The Board agreed we do not want to commit the Congregation to this type of expense.</p>	M/S/V to approve up to \$13, 520 for the Financial Feasibility study phase of the Capital Campaign. Passed.
Information Items	1. YTD 2018-19 Financials & Treasurer's Report.	
TUCW Capital Campaign	<p>Consultant Liz Coit presented the plan for the Capital Campaign. Mary Money & Kristin Leddy have agreed to be co-chairs.</p> <p>Liz enumerated expectations of Board involvement – give gifts, be stewards, give testimonials at services, actively engage with the campaign steering committee at every Board meeting.</p> <p>J Jacobs, COM, added that their objective is to support and work with the Board to increase member awareness of the Strategic Plan and Capital Campaign..</p>	

Generative Board-CEO Discussion	Trustees and Rev John generated ideas for generative discussions at future Board meetings.	Governance Committee will assign topics to Board members for presentation and discussion at future meetings
Communication	<p>K Vogel introduced this portion, proposing we add a discussion of one Board goal or work area at each meeting..</p> <p>C McEvoy presented ideas about communicating Board work to Congregation. The weekly E-Soundings is a bulletin board. Perhaps develop a Board Blog focused on areas of the Strategic Plan, but how do we get it read and commented on? Insert a short blurb in E-Soundings “check out Board Blog posting”; tweet out the Blog post.</p>	<p>MJ Cross will send A Gormley the summary of the areas and team members. Alex will sign up for areas she wants to be part of.</p> <p>Carrie will explore blog sites and set up a test blog. Ken will help with technical side of setting up a blog.</p> <p>MJ will set 5 minutes on each month’s agenda to brainstorm topics we need to communicate that month.</p> <p>Bob Trefry set up meeting with COM, linkage team, and Carrie to plan Moral Owner linkages.</p>
Monitoring Reports	Ends Beyond 1.3.2 – Build relations across differences	Tabled to January
Board Huddle	Process Observer C Onyemelukwe led discussion on how we did Board.	
Check Out & Assignments		Individual between meeting assignments noted in these minutes.
Closing Reflection	B Trefry read from N Hawthorne, P Seeger, Mohammed Ali, B Hills on generosity	
Adjournment & Announcements	<p>Meeting adjourned at 9:01 pm.</p> <p>Next Board Meeting – Tuesday, January 15, 2019.</p> <p>.</p>	<p>Meeting assignments* for the monthly meetings are posted in Dropbox and will be listed on the meeting agenda.</p> <p><i>* If you need a sub to take over your assignment please make those arrangements before the meeting.</i></p>

Respectfully submitted,

Mary-Jane Cross, Board Secretary December 18, 2018