

Agenda Topic	Time	Responsible	Purpose	Action/Accountability
Ingathering/Check in	7:00	Luke	Call to Order	Location: Meeting House, 2 nd Fl Set Up: Wendy & Brian Refreshments: Luke & Beth Room Breakdown: Steve & Andy
Opening Reflection/Chalice		Ravi	Opening Reading	
Check-In (c. 1 min per person)		Luke/All	Guided Check In	
Consent Agenda (CA)	7:10	Luke	Minutes: December 20, 2022, Board Meeting	
Healing & Resilience	7:15	Jenna Tom	Report from members of the H&R Taskforce (Tom Hearne and/or Jenna McPartland)	
Sr Minister's Report	7:25	Rev John	Sr. Minister's Report: Report on Activities	All items will be in packet, unless noted otherwise
Capital Campaign Construction	7:35	Rev John	Update & Report on estimated costs, priorities, and timeline	
Stewardship for Us	7:40	Steve, Rev J	Update	
Treasurer's Report	7:50	Steve	January Treasurer's Report	
Renewal of Credit Line	8:00	Steve	It's time to renew our current line of credit (\$250,000) at Fairfield County Bank, which is due to expire 2/14/23. Board approval needed.	
Monitoring Discussion	8:05	Steve	Discussion to determine priorities for the Monitoring Schedule for the remainder of the year	Review the "10 Principles of PBG" and Steve's 12/22/22 email on Monitoring (both in packet)
Stewardship 2023	8:15	Elena	Report & reflections on the 2023 campaign from Elena Rockman-Blake	
Information Reports (c. 1-5 min each per person unless otherwise noted)	8:25	Andy Andy	Update on Tech Team Review of the tech situation for the 01/29/23 Congregational Mtg; Jim Cooper and Bruce McNair will again give tech support at the Mtg; we will continue to offer option of remote attendance and voting but ONLY with RSVP by our announced deadline (3 pm on 01/28/23); we will clearly communicate (and enforce) the rules for virtual attendance (members must immediately sign into the chat with full names, etc.)	Must assign Board member tasks for 01/29/23 mtg

		Wendy Deb Rev. John & Wendy	Linkages: Update End of Capital Campaign recognition (Anita Pfluger, John Turmelle) (confirmation of 02/12/23 as date for Recognition (& sheet cake)? Vote to ordain Carrie McEvoy will be at the Congregational Mtg on 1/29/23; Ordination tentatively scheduled for afternoon of 03/05/23(?)	
Administrative Matters: A (Very) Brief Look	8:40	Stapley	<ol style="list-style-type: none"> 1) Does the Board approve the updated Draft Minutes (Draft #4) of the 12/11/22 Member Meeting for posting on the website? 2) Administrative Project to scan, organize, and file on Dropbox past (outdated) versions of our Constitution (now only in hard copies stored in Ruth's office), with the dates each version was in operation 3) A fresh look at the SOCE Project (Succession; Onboarding; Cookbook of tasks & duties; continuing Education for the BOT) 	<p>Review latest draft Minutes of the 12/11/22 Mtg</p> <p>Stapley has been working on this project</p> <p>SOCE Team: Stapley, Luke, Andy, Brian, Deb?</p>
Terms of Service	8:45	Stapley	Discussion and commitments for Board service for the 2023/2024 year (Beth, Andy, & Ravi will each complete their 1 st Terms in June 2023)	
Executive Session	8:50	All		
Check Out & Assignments	8:55	All	Report out and clarify individual assignments	
Process Observer	9:00	Ravi	How did we do as a Board tonight?	
Closing Reflection	9:05	Deb		
Adjournment	9:10		Next BOT Meeting 02/21/2023	