

AGENDA FOR UU Westport Board Meeting, Tuesday April 28, 2026 7 PM
[subject to change]

Agenda Topic	Facilitator	Description	Notes/Action/Accountability
Housekeeping: Getting Started. 7-7:15			
Ingathering/Check in	Beth	Call to Order/Review of Observer Guidelines	All will contribute to set up, break down and clean up
Reflection/Chalice	Jon		
Check-In	All	A minute or so apiece: Anything to share that gives us a sense of how you'll show up today?	
Minutes & Motions	Felicia	Minutes of March 24 Board meeting	Motion to approve Minutes.
Sharing from Observers 7:15-7:20 (guest dependent)			
Open Sharing	Guests	5 minutes allotted for any public remarks.	Listen, ask questions, consider for the future
Updates/Reviews of Current Matters 7:20-8:00			
Minister's Report (5-10)	Rev. Carlton	Review Snr Minister Report	
Family Faith Formation Update (5-10)	Angi Haen	Review highlights of FFF and preview next year	
Misc Updates: Website, Ops Council, Treadwell Team (5-10)	Beth Cliff	Quick update of ongoing work in these three areas.	
Linkage (5)	Dayle	Review of April 19 conversations and next steps	Any to-do's as follow up?
Fine Award (10)	Beth Cliff	Agree on Fine Award for June '26	
Next Year Implications (8:00-9:10)			
Financial Review and Budget (40 min)	Jon Gage	Review final months of 25-26 and discuss suggested budget for 26-27	Motion to approve budget; plans for congregational review

Minister Search Team (25 min)	Felician Keeton	Discuss progress on search and implications for congregation next year	Assign small team to explore more re governance and ops?
Board Size and Search Team sizes (5-7) <i>time permitting - really hope to get it in!</i>	Beth Cliff	Constitutional changes: Proposed motion to reduce Board size to 7 people to free up volunteers for other work. Proposed motion to change required settled search team size to minimum 5, max 7.	Assign small teams to review. Would need to call a quick meeting to approve before May 14 to get into Congregational Meeting Call.
Shutting Down (9:15-9:30)			
Process Observer (5)	ZZZ	<p>How did we do as a Board tonight?</p> <ul style="list-style-type: none"> -Did people feel comfortable/safe/respected/part of the team? -Everyone heard when wanted to? -Go into depth where needed? -Folks “net it out” where needed? -Be disciplined about motions to help us clarify our thinking and ready to make good decisions? - Honor our time allotments/commitments? -Build off each other’s thoughts constructively? -Disagree, agreeably? 	
Assigned Work for May (5)	Felicia	What do we need to have done by May meeting?	
Closing Reading (5)	Alexa		

We extend a warm welcome to all who are observing this meeting. As you may know, we always have a tight agenda with lots to cover. We’re sorry we do not have the time to entertain questions or comments from the observers during the meeting itself but would be happy to discuss the issues with you at another time. Thanks for your understanding. Please also be aware we may need to go into Executive Session, which is used when we discuss topics that concern sensitive issues regarding staff, staff salary, or confidential matters pertaining to an individual congregant. Whenever possible, we will label what kind of issue we will be discussing. We welcome hearing from you and other fellow congregants via conversation, phone, or email on any topic that is of interest to you. If you would like to send an email, please send it to board@uuwestport.org. One of our Board members will acknowledge receipt within 2 days, and one of us will respond back in a more comprehensive manner within two weeks. Thank you!