

UU Westport – Board of Trustees Meeting Agenda

October 27, 2026 — Virtual 7:00–9:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/85972067169?pwd=bNJ4EwqTXPOiP3r5bklCK9SWczEyQ9.1>

1. Welcome & Opening (7:00–7:20)

- Chalice lighting & reflection — *Ben*
- Opening reminders (observers, process, motions) — *Felicia*
- Brief 2 minute check-in each

2. Consent Agenda (7:20–7:25)

- Approval of September meeting minutes – *Sari / Alison*

3. Board Administration (7:25–7:45)

- Review November schedule and assignments.
 - Sunday Service welcomes ([link to example scripts](#))
 - Board email monthly message ([link to Ben's Oct. message](#))
 - UUA, Hilary Allen monthly rotational board member calls ([see Board schedule](#)):
 - *How can the UUA / Regional Staff better support you in your leadership?*
 - *Are there ways an Associational connection could reinforce what you all are talking about, planning, and deciding?*
 - Nov 1st events:
 - Board provides coffee hour light refreshments (*who can coordinate?*)
 - Legacy giving pizza lunch (please try to attend this)
 - Nov 15th: Board hosted congregation meeting & [agenda](#)
 - Prep and dress rehearsal – need to schedule
 - FYI: Nov 17th: Board meeting (in person)
 - COM and Nom Comm updates
 - Linkage survey and visioning roadmap

- Open Items and Follow-up
 - **Finance “101” session** for board and Rev Terri – *proposed dates Nov 11 or 12 around 7 p.m.*
 - Two purposes: (a) establish a baseline understanding of what the data means and the board’s responsibilities; (b) provide an overview of our financial management “engine” (e.g., Sue O’Meara, the Finance Committee, how budgeting works, etc.)
 - **Retreat follow-up** – proposed date **Sunday 1-24-26 11:30 a.m.** for follow up lunch and check in on how we’re working together with Jim Francek and Ruth Fontilla
 - **Audio Visual tech budget** motion last meeting – what are next steps? - *Mark*
 - **Website refresh** motion last meeting – what are next steps (*follow along via Shared Drive Website Refresh & Mgt folder*)? – *Felicia*
 - **Stewardship roadmap review & input** ([*see Stewardship folder to follow progress*](#))– tentatively scheduled for 11/10

4. [Financial Scorecard](#) (7:45–8:00) – *Mark Corcoran, Elena Rockman-Blake*

- *What are the questions we must monitor and answer?*

5. **Minister’s Report (8:00 – 8:15)** – *Rev Terri*

- What’s working, what’s not, key focus areas

6. **Board Monitoring**

(a) Treadwell Committee Update - *Sharon Poole, Cindy Potter* (8:15 – 8:40)

- Status of the committee’s work in overseeing how and when the congregation will disperse the Treadwell funds, and for what purpose
- Timeline and key milestones between now and the congregational vote
- Emerging recommendations that may ultimately become the resolution to the Board
- How the committee plans to educate and inform the congregation about the process and recommendations
- Any obstacles or uncertainties where Board guidance is needed

(b) Legacy Giving Program - Brian Lasher, Anthony Cernera, Chris Altrock (8:40 – 9:10)

- Pre-meeting reading:
 - [Executive Summary](#)
 - [Full Report](#)
- Our FY 26-27 theme: “Rooted In Love, Growing Our Future”
- FY26–27 goals and roadmap
 - Key phases and milestones (e.g., brochure relaunch)
 - Planned scope of legacy giving options (retirement accounts, life insurance policies, family-first contingent bequests, values-based gifts, etc.)
- How Legacy Giving will keep the Board updated on progress, challenges, and opportunities for Board support

7. [Finalize FY 2026-27 Ends](#) (9:10 – 9:25)

- ***Motion:*** *To approve FY 26-27 Ends*
- November 15th congregation meeting - announce Ends at congregation meeting and launch Linkage to prioritize strategies and tactics (the how)
 - Felicia to work with Julyen and Chris on how to capture The How

8. Process Observer Report (9:25–9:30)

- Process observer: *Mark* (see [Board Meeting Resources](#))

9. Closing (9:30)

- Closing reflection — *Sari*
- Adjourn